

BY-LAWS
ADOPTED APRIL 4, 1991

ARTICLE I

ESTABLISHMENT OF AN AUDIT COMMITTEE OF
THE CITY OF NEW YORK

SECTION 1. An Audit Committee of The City of New York (the "Audit Committee") has been established pursuant to Section 97 of the City Charter approved by the voters on November 7, 1989, which is incorporated herein and attached hereto.

SECTION 2. The operational guidelines of the Audit Committee ("By-Laws") are set out herein.

ARTICLE II

MEMBERSHIP

SECTION 1. MEMBERS. The Audit Committee will consist of the Mayor, the Comptroller, the Public Advocate, each of whom serve ex-officio (collectively the "City Members"), and four other persons (the "Private Members").

SECTION 2. SELECTION OF PRIVATE MEMBERS. The four Private Members will be appointed by the Mayor, two of whom will be appointed upon the recommendation of the Comptroller. The Private Members will include (i) two individuals with expertise in finance, and (ii) two individuals with expertise in accounting.

SECTION 3. TERMS OF PRIVATE MEMBERS. Two Private Members, one of whom will be recommended by the Comptroller, will serve for two year terms commencing March 1, 1990; and two Private Members, one of whom shall have been recommended by the Comptroller, will serve for two year terms commencing March 1, 1991. Succeeding Private Members will serve for a two-year term. Private Members will continue in office until their successors have been appointed and qualified.

SECTION 4. DESIGNATION OF REPRESENTATIVES TO ATTEND AUDIT COMMITTEE MEETINGS ON BEHALF OF CITY MEMBERS. The City Members, who will serve on the Committee as part of their official responsibilities, may designate representatives to attend Audit Committee meetings on their behalf.

SECTION 5. COMPENSATION OF PRIVATE MEMBERS. Private Members will serve without salary. Each Private Member will be entitled to reimbursement for his actual and necessary expenses incurred in the performance of his official duties as a Private Member of the Committee and a per diem allowance of \$150 when rendering services as a

Private Member provided that the aggregate per diem allowance to any one Private Member in any one annual term of office will not exceed the sum of \$1,500.00.

ARTICLE III

AUDIT COMMITTEE RESPONSIBILITIES

SECTION 1. The Audit Committee shall advise the City in connection with:

- a. the selection of an independent certified public accounting firm or consortium of firms which shall perform the annual audit of the City's financial statements; and
- b. the establishment of the scope of the aforesaid audit; and
- c. the suspension or withdrawal of authority delegated to an agency pursuant to subdivision H of Section 93 of the City Charter; and
- d. the selection of the independent actuary to perform the actuarial audit required by Section 96 of the City Charter.

SECTION 2. It is recognized that the City's independent auditors shall have final responsibility for determining whether the City's financial statements have been prepared in accordance with generally accepted accounting principles, provided, however, that the Audit Committee may review the progress of the audit and be available for consultation in connection with accounting issues which may arise during the course of the audit.

- a. The City anticipates that any issues referred to the Audit Committee will have first been reviewed by the Office of Management and Budget and the Office of the Comptroller.
- b. Subsequent to the aforesaid review, the Audit Committee shall review the issue and advise the auditor as to its views on said issue.

SECTION 3. The Audit Committee shall review the financial statements and the accompanying auditor's reports of the City and its component units, and where appropriate, shall comment on any material in the financial statements or in the accompanying auditor's reports.

SECTION 4. The Audit Committee shall review the auditor's management letter and any City and component units' response thereto and where appropriate, shall comment on said letter and the City's and component units' responses.

SECTION 5. The Audit Committee shall be entitled to receive an explanation of any item included in the financial statements, or proposed to be included in the financial statements from the Comptroller, the auditors, or both, and the managements, the auditors, or both, of the component units.

SECTION 6. The Audit Committee may rely on the conduct of an audit committee of a component unit.

SECTION 7. The Audit Committee shall not have the authority to establish accounting policy for the City or the component units and shall not conduct its activities in such a manner as to create the appearance or impression that it has the authority to so establish accounting policy.

SECTION 8. The Audit Committee shall publish an annual report no later than February 28 of each year detailing the activities and decisions of the Audit Committee for the prior twelve (12) months. Members shall have the privilege to dissent and express their dissent or dissents in this report.

SECTION 9. All actions of the Audit Committee shall be on a majority vote unless otherwise specified.

ARTICLE IV

MISCELLANEOUS PROVISIONS

SECTION 1. AUDIT COMMITTEE MEETINGS. The Audit Committee will meet in the beginning of each year for organizational purposes and at such other times as it shall determine are necessary for the fulfillment of its duties and responsibilities. A majority of members shall constitute a quorum. An agenda will be prepared for each meeting and sent to each member of the Audit Committee in advance of such meeting.

SECTION 2. MINUTES OF AUDIT COMMITTEE MEETINGS. The Committee will keep and maintain written minutes of each of its meetings.

SECTION 3. ADOPTION OF BY-LAWS. The Audit Committee, at its initial meeting, or as soon thereafter as is practical shall adopt the aforesaid by-laws to govern its organization and internal management. The Audit Committee may, from time to time, amend said by-laws.